

Job Description: College Essay Reader

The job of a college essay reader and editor requires a high level of attention to detail, organizational skills, and strong writing and editing skills. A college essay reader and editor is responsible for reading and evaluating college essays written by our MAAC scholars. They must be able to quickly and accurately identify errors and weaknesses in the essay, as well as provide feedback and guidance to help the student improve their writing. The job also requires excellent communication skills and the ability to work with deadlines. A college essay reader and editor must be knowledgeable about the specific requirements for different types of essays and be able to give effective advice to applicants on how to improve their essays. They must also be up-to-date with the latest trends in college admissions and be able to give advice on how to make an essay stand out.

Please email your resume and cover letter to:

<u>Andrea@themaac.org</u>

In the subject line, please write 'College Essay Reader'